



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 10103011  
**Procuring Entity** CITY OF PASIG  
**Title** Preventive Maintenance and Repair Services of Two (2) Elevator Units at the HRM Building – Pamantasan ng Lungsod ng Pasig  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b> 100-23-05-1325	<b>Status</b>	<b>Active</b>
<b>Trade Agreement:</b> Implementing Rules and Regulations		
<b>Procurement Mode:</b> Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	1
<b>Classification:</b> Goods		
<b>Category:</b> Lifting equipment and accessories	<b>Bid Supplements</b>	4
<b>Approved Budget for the Contract:</b> PHP 648,500.00		
<b>Delivery Period:</b>	<b>Document Request List</b>	4
<b>Client Agency:</b>		
<b>Contact Person:</b> ATTY. PONCE MIGUEL D. LOPEZ Officer In Charge, Procurement Management Office Pasig City Hall, Caruncho Avenue, Barangay San Nicolas, Pasig City Metro Manila Philippines 1600 63-2-86431111 Ext.1461  bidsandawards@pasigcity.gov.ph	<b>Date Published</b>	06/09/2023
	<b>Last Updated / Time</b>	25/09/2023 10:41 AM
	<b>Closing Date / Time</b>	27/09/2023 09:00 AM

#### Description

Items Quantity / Units

PREVENTIVE MAINTENANCE AND REPAIR SERVICES OF TWO (2) ELEVATOR UNITS AT THE HRM BUILDING OF PAMANTASAN NG LUNGSOD NG PASIG

1 Repair of Passenger Elevator (PE 1),  
- Scope of works:

1. Repair of passenger elevator (PE 1) which includes replacement of ADO board, monostable sensor, bistable sensor, option board, door contact, isolation pad, cartop battery, emergency drive battery and CCN board. 1 unit

2 Repair of Service Elevator (SE 1),  
- Scope of works:

1. Repair of service elevator (SE 1) which includes replacement of ADO board, monostable sensor, bistable sensor, option board, door contact and emergency battery drive 4 pcs. 1 unit

3 Preventive Maintenance fee (Passenger Elevator & Service Elevator),  
- Inclusive period: 4 months  
Monthly maintenance fee per unit: 1 unit (HRM lobby) 1 unit  
(near parking area) Total monthly maintenance fee:  
19,200.00 x 6 months = 115,000.00 4 month

PRICE QUOTATION/S SHOULD BE PRINTED ON COMPANY'S OFFICIAL LETTERHEAD TOGETHER WITH THE FOLLOWING UPDATED DOCUMENTS;

- Mayor's/Business Permit
- PhilGEPS Registration Number
- Income/Business Tax Return
- Accomplished and notarized Omnibus Sworn Statement  
([https://www.gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement \(Revised\).docx](https://www.gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement%20Statement%20(Revised).docx))
- Proof of Authorization: Secretary's Certificate if corporation, or Special Power Of Attorney, if individual

NOTE:  
TO BE SUBMITTED SEALED AND LABELED ON A LONG BROWN ENVELOPE, FOLLOWING THIS FORMAT AS FOLLOWS:

FOR:  
ATTY. JOSEPHINE C. LATI-BAGAOISAN  
BAC Chairperson

THRU:  
ATTY. PONCE MIGUEL D. LOPEZ  
Officer In Charge, Procurement Management Office  
4th Floor, Pasig City Hall,  
Caruncho Avenue,  
Pasig City

DATE : \_\_\_\_\_  
COMPANY'S NAME : \_\_\_\_\_  
PhilGEPS REFERENCE NUMBER : \_\_\_\_\_  
PROJECT TITLE : \_\_\_\_\_

**Remarks**

New closing date, September 27, 2023 at 9:00 AM

Please be guided accordingly

**Created by** ATTY. PONCE MIGUEL D. LOPEZ

**Date Created** 05/09/2023

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